

COMPLAINT FORM

Please read the Guidance for the Public section on our website before completing this form. If you need further help, please contact us on <u>TDB@tax-board.org.uk</u>

Please complete the following details as fully as possible.

1	Your details								
	Name:								
	Address:								
	Daytime telephone number:								
	Email address:								
2	Member's/Student's details [i.e. the person/firm being complained about]								
	Name of Member:								
	Name of Firm:								
	Address/Phone/E-mail (if known):								
	Is this person a member of: CIOT/ATT/Not known* [please indicate]								
3	Have you raised your complaint directly with the member? Yes No								
	Or with their firm?								
	If so, what happened? If not, why not?								
4	Have you raised this complaint with the CIOT, ATT or any other professional body. If so, please								
	give details, including dates, & provide copies of relevant letter(s).								

	set out your								
when th	e events yo	u are com	plaining a	bout occi	urred and	what you	believe w	as done v	wrong

	description of their content.								
7	Are there any court proceedings, either planned or on-going, linked to your complaint?								
	If yes, please give details:								
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8	If this complaint leads to a disciplinary hearing, are you willing to provide written and/or verba evidence if necessary?								
د ا	gree that a copy of this form, enclosures & future correspondence may be sent to the member								
	d, if appropriate, their representative. (N.B. TDB Privacy Policy: www.tax-board.org.uk)								
c:	nedDate								

Please return with the documents referred to in Section 6 above to: TDB@tax-board.org.uk